

# MILVERTON PRIMARY SCHOOL

## RESPONSIBLE USE OF ICT

### PARENTAL AGREEMENT FORM



**Dear Parents and Carers,**

By enrolling at Milverton Primary School you agree to adhere to the following guidance.

As the parent or legal guardian of your child, you grant permission for your daughter / son to have access to use the Internet and other ICT facilities at school.

You should have discussed the “Rules for Responsible ICT Use” with your child.

I accept that ultimately the school cannot be held responsible for the nature and content of materials accessed through the Internet and mobile technologies, but I understand that the school and local authority will take every reasonable precaution to keep pupils safe and to prevent pupils from accessing inappropriate material. These steps include using an educationally filtered and monitored service, employing appropriate teaching practice and teaching e-safety skills to pupils.

I understand that the school can check my child’s computer files, and the Internet sites they visit, and that if they have concerns about their e-safety or e-behaviour that they will contact you as legal guardian.

I will support the school by promoting safe use of the Internet and digital technology at home and will inform the school if I have any concerns over my child’s e-safety, even if anonymously.

Thank you for your continued support.



# Milverton Primary School

## Rules for Responsible ICT Use

These rules will keep everyone safe and help us to be fair to others

- I will only use the school's computers for schoolwork and homework.
- I will only delete my own files.
- I will not look at other people's files without their permission.
- I will not bring files into school without permission.
- I will ask permission from a member of staff before using the Internet and will not visit Internet sites I know to be inappropriate.
- I will only e-mail people I know, or my teacher has approved.
- The messages I send will always be polite and sensible.
- I will not open an attachment, or download a file, unless I have permission or I know and trust the person who has sent it.
- I will not give my home address, phone number, send a photograph or video, or give any other personal information that could be used to identify me, my family or my friends, unless my teacher has given permission.
- I will never arrange to meet someone I have only ever previously met on the Internet or by email or in a chat room, unless my parent, guardian or teacher has given me permission and I take a responsible adult with me.
- If I see anything I am unhappy with or I receive a message I do not like, I will not respond to it but I will tell a teacher / responsible adult.

# Think then Click